

History Department Advising Sheet

To earn a BA in History, you should be able to fill out the following chart¹:

In the History Department:²

_____ : Completed AMH 2010/2020 sequence

_____ : Completed either EUH 2000/2001 or WOH 2012/2022 sequence³

_____ : Completed HIS 4150 History and Historians

Fill in three of these four categories:

(1) _____ Completed 2 upper-level⁴ AMH courses

(2) _____ Completed 2 upper-level LAH courses

(3) _____ Completed 2 upper-level ASH/AFH courses

(4) _____ Completed 2 upper-level EUH courses

_____ : Completed 1 additional upper-level History course (Consider an HIS or an Internship)

_____ : Completed 36 total hours in History

_____ : In the final semester, enroll in HIS 4959 and turn in portfolio

Non-History items:

_____ : Completed GEP Program

_____ : Completed foreign language proficiency (generally met by taking 2 semesters of a language. If you are planning to go to graduate school, plan to take at least three years of a language.)

_____ : Completed 120 total hours

_____ : Completed 48 hours of upper-level courses

¹ This chart is not meant to replace either the degree audit or the requirements in the Undergraduate Catalog. Those items are the complete guide to earning a degree. Instead, this chart is designed to help simplify and clarify items contained in those and other documents.

² A student must earn a C or higher for a History course to count towards the major.

³ In certain cases, with the approval of the History Department, 2 upper-level courses can substitute for one of these sequences.

⁴ Upper-level courses are those numbered 3000 and above. Note: Most HIS courses count towards either the upper level AMH or EUH categories

Suggestions for What to Discuss with your Advisor

Freshman/Transfer Meeting

- History Department Events (ice cream social, speakers)
- Minor
- Double Majors
- Writing Center
- Language
- Advising
- Career Goals

Sophomore Meeting

- History Department Events (Speakers, workshops, Café Conversations)
- Minor
- Double Majors
- Language
- Internship
- Study Abroad
- Undergraduate Research
- Phi Alpha Theta (PAT)
- Career Goals

Junior/Transfer Meeting

- History Department Events (Speakers, Career Workshops)
- Internship
- Study Abroad
- Undergraduate Research
- Phi Alpha Theta (PAT)
- Conferences
- Publications (*URJ*)
- Scholarships and Grants
- Honors in the Major (HIM) thesis
- GRE/LSAT
- Career Goals

Senior Meeting

- History Department Events
- Graduation Requirements
- Exit Survey and Portfolio Class
- Letters of Recommendation
- Graduate Applications
- Publications
- Conferences
- Career Goals

Informal Track Summaries

- Public History MA/PhD
- History MA/PhD
- Law School
- Secondary Education

Department of History

Undergraduate Degree Requirements

In order to graduate from UCF with a B.A in history, you must complete 36 semester hours of history courses with a grade of a "C" or better. A maximum of 18 hours of history courses may be accepted from the transfer institution upon approval of the department chair. All majors must:

- Complete twenty-one (21) semester hours of upper division (3000 level or above) history courses with at least six (6) hours in any three (3) of the following four geographic regions:
 - U.S and Canadian (AMH)
 - Asian, African, and Middle Eastern (ASH or AFH)
 - British and European (EUH)
 - Latin American (LAH)
- Complete HIS 4150 (History and Historians) - 3 hrs.
- Submit a final portfolio of 8-12 graded works which will include representative samples of student's written work including but not limited to , book reviews, in-class essay exams, and research papers.
- Meet the following GPA Requirements:
 - minimum 2.0 GPA in all completed courses
 - minimum 2.0 GPA in all courses taken at UCF
 - minimum 2.0 GPA in all history courses
- Meet the following university exit requirements: Of the minimum 120 semester hours required for graduation,
 - 48 semester hours must be in 3000 level courses or higher.
 - The last 30 semester hours must be completed at UCF to satisfy the residency requirement.
- Complete two (2) semesters of one foreign language. These two semesters may have been taken at a transfer institution or may be taken upon entering UCF. This requirement may also be met by passing a language proficiency test at UCF. Majors who are contemplating graduate school should complete four semesters of a foreign language, preferably one functional in their area of historical interest.

AN UNDERGRADUATE MAJOR IN HISTORY

What can it do for you?

QUESTION: *Why should I consider a major in history?*

ANSWER: The study of history has concrete advantages. In particular, it can be of value in (1) your intellectual growth, (2) your career of professional preparation, and (3) your perspectives for a more holistic life. Of course, you can reach these goals through other academic areas, but historical studies have a way of effectively leading to and building on each of them.

QUESTION: *What can history do for my intellectual growth?*

ANSWER: No matter what you do in life, your mind and its potential are your best tools. The study of history develops the mind and sparks a capacity for critical evaluation. Easily stated generalizations will not suffice for students of history as they become increasingly aware of the complex world in which we live. Moreover, each student of the past learns the process of historical inquiry - the selection of data, the assembling or ordering of information in systematic fashion and the development and testing of ideas - the value of which rests upon the caliber of questions that the student asks and seeks to answer.

Thus, the study of history allows us to understand the past and present because it explores the full range of human thought and behavior in a systematic way. It offers each person an invaluable opportunity to sharpen perceptions of the past, of life, of reality, and of the world in which we live. No one can study past human behavior without asking what life is all about. Though the lessons of history cannot be carelessly applied, history helps expand one's understanding of others as well as of one's self.

No field of study will allow us to set aright all of the problems of today's world, but a knowledge of history will provide an insight into those problems and develop our sense of how best to confront them. To the degree, history truly becomes a "profound experience" in an education program.

QUESTION: *How can a history major help fulfill my educational needs?*

ANSWER: The study of history provides a solid base from which undergraduate majors can move into a wide variety of specialized programs in graduate or professional schools, or a history major can prepare one for a teaching career.

QUESTION: *Are history majors locked into that field?*

ANSWER: Because of its breadth of subject matter, along with its training in methodology, a history program offers the student a background he or she can apply in any given number of careers, professions, or graduate programs. An undergraduate major in history may also serve as training for later work in business, politics, journalism, news reporting and publishing or editorial work. Beyond these a B.A in history has

provided the background for thousands of the nation's most successful bankers, government administrators (National Investigative Service, Federal Bureau of Investigation, Central Intelligence Agency, Secret Service), business executives, authors and performing artists. In this sense, an undergraduate major in history is a useful experience for enlarging a student's options in life.

QUESTION: *How can a history advisor assist in my selection of career goals?*

ANSWER: History faculty members will gladly discuss these concerns with you. They can provide details about careers in history teaching and research, archival or museum work, library science, employment with historical associations, historical editing, and the like. For fields outside history, faculty can offer suggestions and put you in touch with others who have specific information.

QUESTION: *What if I am interested solely in pursuing an M.B.A. or going to graduate, law, or medical school or into the ministry?*

ANSWER: If your interest lies in any of these areas, you should check those graduate or professional schools before your sophomore year to determine what particular qualifications and course work they expect of you, what deadlines they specify for applications for admission and fellowships, and what national examinations (such as the Law Boards, Graduate Record Examination, etc.) they will require you to take in your junior or senior years.

QUESTION: *What are the requirements for a history major?*

ANSWER: The requirements are printed in the catalog and on our website. Students should feel free to discuss these requirements with either the associate chair of the History Department or with other members of the history faculty.

Department of History

Accelerated Undergrad/Grad Program

Purpose of Degree:

This program allows highly qualified undergraduate majors in history to begin taking graduate-level courses which will count towards their master's degree while completing their baccalaureate degree program. Participation will accelerate completion of a B.A and M.A. for students enrolled in full-time course work.

Admission Requirements:

- Students apply for admission to the program toward the end of their junior year or after 12 hours of upper-level history course work.
- A 3.5 GPA or better in history courses and a 3.25 overall GPA or better
- GRE combined score of 1050 on both the verbal and quantitative sections of the exam and a score of at least 550 on the verbal section.
- Completion of a graduate application, including an essay indicating reasons for desiring to complete the accelerated program and three letters of recommendations from history department faculty
- Students will be formally admitted to the Master's program following receipt of the BA degree.

Undergraduate Degree Requirements:

- Students who change degree programs and select this major must adopt the most current catalog.
- Students must earn at least a "B" (3.0) in each history course for it to be counted toward the major.
- Co-op credit cannot be used in this major.
- Students should consult with the departmental graduate director.
- Departmental residency requirement consists of at least 18 semester hours of regularly scheduled 3000-4000 level courses taken from the UCF History Department. Students may substitute up to nine hours of 5000-6000 level courses to meet this requirement.
- Students must compile a portfolio of their written work in history completed inside and outside the classroom.
- The B.A. will be awarded after completion of 36 hours of history classes.
- The M.A. will be awarded upon completion of the program
- Courses designated in 1 (General Education Program) and 2 (Common Program Prerequisites) are usually completed in the first 60 hours (see history major requirements).

Graduate Degree Requirements:

- The graduate requirements listed in the graduate catalog take precedence over those listed below.

- Students admitted to the accelerated program may take a 5000 level course the first semester of their senior year
- After successfully completing one 5000 level course, students will be eligible to take HIS 6159 (Historiography) and another 5000 level course or the 6000 level seminar following the 5000 level colloquium they have already completed.
- Students may substitute these nine hours of graduate-level work for 9 hours of 3000 or 4000 level undergraduate courses.
- Students need to pay fees at the graduate rate for the graduate courses they take
- Schedule for students enrolled full-time in the accelerated program:
 - Students complete 9 hours of grad-level courses their senior year.
 - Students enroll in at least 3 hours of grad-level course work the summer after they receive their B.A.
 - Students enroll in 9 hours of grad-level courses in both spring and fall semesters during their M.A. year.
 - Students complete the Capstone course, pass their preliminary exams, and fulfill their foreign language requirement by the end of their first M.A. year.
 - Students complete and defend a Master's thesis in six hours.

Undergraduate Requirements:

- UCF General Education Program** (36 hrs)
(see the history major in this catalog for track specific GEP requirements)
- Common Program Prerequisites** (0 hrs)

AMH 2010*	U.S. History: 1492-1877	GEP
AMH 2020*	U.S. History: 1877- Present	GEP

*See Transfer Notes for possible substitutes
- Core Requirements** (9 hrs)

HIS 4150	History and Historians	3 hrs
Select one sequence		
EUH 2000, 2001	Western Civilization I & II	6 hrs
WHO 2012, 2022	World Civilization I & II	
- Upper Division Restricted Electives** (21 hrs)
(Must be taken within the History Department)
Select 6 hours of approved history courses within 3 of the 4 geographic regions

Asian, African, and Middle Eastern	18 hrs
British and European	
Latin American	
U.S. and Canadian	

Select 3 hours of approved history courses

3 hrs

(students may substitute 9 hrs of 5000 or 6000 level course work for 3000 or 4000 level courses)

5. Departmental Exit Requirements

Maintain a minimum *GPA* of 3.5 in upper - division required courses attempted.

Submit a portfolio during the semester of graduation. The portfolio will include representative samples of the student's written work including, but not limited to, book critiques, in-class essay exams, and term papers.

Students must complete at least 18 of the required 36 history hours at UCF.

Computer competency met by completion of the major

6. Foreign Language Requirements:

(0-8 hrs)

Admission: Met by graduation requirement

Graduation: Two semesters or equivalent proficiency exam. Majors who are participating in the accelerated program should complete two years of a foreign language, preferably one functional in their area of historical interest. Students may take the department's *M.A.* foreign language proficiency exam immediately following the completion of their foreign language course work.

Electives:

Select primarily from upper - level courses, with departmental advisor's approval. May be outside of the department.

University Minimum Exit Requirements - B.A.

A 2.0 UCF *GPA*

60 semester hours earned after CLEP awarded

48 semester hours of upper - division credit completed

30 of the last 36 hours of course work must be completed in residency at UCF

A maximum of 45 hours of extension, correspondence, CLEP, Credit by Exam, and Armed Forces credits permitted

Complete the General Education Program, the Gordon Rule, the CLAST and nine hours of summer credit (if applicable)

Total Semester Hours Required

(120 hrs)

Overall History MA Requirements

(36 hrs)*

*9 hrs of graduate work are earned in the senior year in consultation with the history graduate director.

1. **Required Graduate Courses** (12 hrs)

HIS 6159	Historiography	3 hrs
HIS 6905	Capstone Course	3 hrs
HIS 6971	Thesis	6 hrs

2. **Courses in Area of Concentration** (18 hrs)

Assumes that 9 additional hrs. of graduate courses were taken during the senior year.
(Eastern Hemisphere: African, Asian, European, or Middle Eastern, or
Western Hemisphere: Caribbean, North American, or South American)

3. **Outside Area of Concentration in History** (6 hrs)

4. **Foreign Language Requirement**

Students will also be expected to demonstrate a reading competency in one foreign language. The foreign language competence must be completed one semester prior to the thesis defense.

5. **Examination Requirement**

Each candidate for the M.A. in history must pass written examinations in two fields upon conclusion of regular course work and before beginning a thesis. These examinations must be taken and passed as part of the requirements for the Capstone course. Each student will also submit a thesis prospectus and preliminary bibliography, which the three members of the student's thesis committee judge acceptable as the preliminary step to beginning the thesis.

Minimum Hours Required for M.A. - 36 semester hours (9 hrs of which also count toward the B.A. degree)

Related Programs: Humanities

Related Minors: African-American Studies, American Studies, Asian Studies, History, Humanities, Latin American and Iberian Area Studies, Russian Area Studies, Women's Studies.

Transfer Notes:

Courses taken at community colleges do not substitute for upper - division courses.

Courses transferred from private and out-of-state schools must be evaluated for equivalency credit. The student must provide all supporting information.

Acceptable Substitutes for common program prerequisites if taken prior to transferring to UCF:

AMH 2010* & 2020*: may use any two introductory courses with an AMH, EUH, LAH, ASH, HIS or WOH prefix. However AMH 2010 and 2020 are prerequisites for all subsequent American history courses and will need to be taken for the major.



HONORS IN THE MAJOR

<http://www.honors.ucf.edu/HIM.asp>

► Program overview

Honors in the Major is the oldest and most prestigious undergraduate research program at UCF, and is designed to encourage the best juniors and seniors to undertake original and independent work in their major field. Overseen by The Burnett Honors College, HIM students work closely with a faculty committee to research, write, defend, and publish an original Honors thesis that serves as the capstone project of their undergraduate career. It is the only Undergraduate research program on campus in which students undertake original and innovative research as principal investigators. The Office of Research and Civic Engagement offers helpful workshops and seminars to prepare HIM students for the thesis writing and defense process.



Admission Requirements

The following criteria are the minimum admission requirements for Honors in the Major:

- Sixty (60) hours of completed college credit.
- Twelve (12) graded upper division hours at UCF.
- A 3.5 GPA within the major.*
- A 3.2 GPA in upper division.*
- Have at least two semesters remaining before graduation.

*This GPA is calculated on the basis of all college-level course work regardless of the institution. For the purposes of Honors in the Major all GPAs are calculated without rounding.

- Because individual colleges, departments, or programs may set additional requirements, students should first ascertain the nature of these requirements from their college or department.

- The Honors in the Major program is also available to students at the Brevard, Daytona, and Palm Bay area campuses. These campuses have an Honors Coordinator assigned to work with students. Area campus students interested in completing Honors in the Major should speak with their respective campus Honors Coordinator.

- To learn more about Honors in the Major please visit The Office of Research Engagement

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ORANGE COUNTY REGIONAL
HISTORY
CENTER



— FLORIDA PUBLIC —
ARCHAEOLOGY NETWORK

A PROGRAM OF THE UNIVERSITY of WEST FLORIDA

Albin POLASEK Museum
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PUBLIC
HISTORY CENTER

Celery
SOUP
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HISTORY Internships

*W*ould you like to...

Create *exhibits* in museums?

Help edit a scholarly *journal*?

Learn how to *conduct* oral histories?

Digitize and archive historical documents?

INTERNSHIP REQUIREMENTS

- Must have 12 hours of completed coursework in History
 - A minimum of 3.0 GPA
- 10-12 hours/week required for internship credit

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