



INTERNSHIP ASSIGNMENT REQUIREMENTS

UNDERGRADUATE

- 1) **Weekly Blog Posts**: Starting the first Friday of the first week of classes, you will write blog posts each week of your internship. You can discuss the project(s) you are working on, goals of the project(s), the process(es) of completing your project(s), and anything relevant to the internship. Blog posts are due each Friday.
- 2) **Oral Presentation**: At the end of the term you are required to give a short presentation on your internship. You will discuss the internship- what you did, what you learned, some of the challenges you faced, and what you liked most about the internship. Presentations typically range from five to ten minutes, with an additional five minutes for questions from the audience.
- 3) **Midterm and Final Evaluations**: Half way through the term and at the end of the term, your on-site supervisor is required to fill out an evaluation form detailing your performance with your internship. The evaluation details your performance, professionalization, progress on the projects you are working on, and more.

If you have any additional questions, do not hesitate to contact Dr. Scot French (scot.french@ucf.edu) or Kayla Campana (kayla.campana@ucf.edu).

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- 3) **Historiography Paper**: Graduate interns are required to produce a historiography paper on a topic pertaining to the internship.
- 4) **Midterm and Final Evaluations**: Half way through the term and at the end of the term, your on-site supervisor is required to fill out an evaluation form detailing your performance with your internship. The evaluation details your performance, professionalization, progress on the projects you are working on, and more.